



City of Santa Clarita
Engineering Services Division
**Grading
Permit Application**

Date: _____

Master Case No. MC# _____ -- _____

Project No. ENG _____ -- _____

WORK LOCATION INFORMATION:

Tract: _____ Parcel Map: _____ Lot: _____

APN(S) _____ Project Address / Location: _____

Description of proposed grading work: _____

Estimated start date: _____ Estimated completion date: _____

Quantity of earth being moved: _____ Cu. Yds.

PROPERTY OWNER:

Name: _____ Daytime Phone No.: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

COMPLETE THIS SECTION FOR ALL THAT APPLY:

DEVELOPER:

Company Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Main Contact: Name: _____ Daytime Phone No.: _____

Email Address: _____

CIVIL ENGINEER:

Company Name: _____ License No.: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Main Contact: Name: _____ Daytime Phone No.: _____

Email Address: _____

SOILS ENGINEER:

Company Name: _____ License No.: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Main Contact: Name: _____ Daytime Phone No.: _____

Email Address: _____

GEOLOGIST:

Company Name: _____ License No.: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Main Contact: Name: _____ Daytime Phone No.: _____

Email Address: _____

BOND SURETY:

Company Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Main Contact: Name: _____ Daytime Phone No.: _____

Email Address: _____

GRADING CONTRACTOR:

Company Name: _____ License No.: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____


Main Contact: Name: _____ Daytime Phone No.: _____

Email Address: _____

24-Hr. Emergency Contact Information:**Name:** _____ **Phone Number:** _____**APPLICANT: (Check one)**

- | | | |
|---|---|---|
| <input type="checkbox"/> Property Owner | <input type="checkbox"/> Civil Engineer | <input type="checkbox"/> Geologist |
| <input type="checkbox"/> Developer | <input type="checkbox"/> Soils Engineer | <input type="checkbox"/> Grading Contractor |

I hereby certify that the foregoing is true and correct to the best of my knowledge and agree to abide by the rules and ordinances regulating the issuance of grading permits and the performance of grading work in the City of Santa Clarita.

 **Print name and company name** _____ **Signature** __________
Date

Grading PLAN SUBMITTAL CHECKLIST (1ST Submittal)

A Complete Grading Plan Submittal Package Includes:

1. ☐ Grading Plan (3 sets)
2. ☐ Soils and Geology Reports (3 sets)
3. ☐ Hydrology/Drainage Study
4. ☐ Storm Water Pollution Prevention Plan for projects over an Acre (SWPP) (2 sets)
5. ☐ Urban Storm Water Mitigation Plan (USMP) (2 sets)
OR
Erosion Control Plan for projects under an acre & where grading will take place between October 1st and April 15th (2 sets)
6. ☐ Copy of Project's Conditions of Approval
7. ☐ Approved Tentative Map or Site Plan (stamped and signed by Planning Division)
8. ☐ Copy of Assessor Map or Recorded Tract Map / Parcel Map
9. ☐ Fee Calculation Sheet and corresponding Plan Review Fee

***Note:**

- *Additional items may be required to be submitted as the checking process continues.*
- **INCOMPLETE SUBMITTAL PACKAGES WILL NOT BE ACCEPTED**

Comments: _____

THIS SECTION FOR OFFICE USE ONLY

Case No. GRA	---	_____
Case No. SOL	---	_____
Case No. ES	---	_____